

Abdon & District Community Wildlife Group

Constitution

Name: Abdon & District Community Wildlife Group

Objectives: to look for, observe, record and enjoy wildlife in our patch.

Eligibility for membership: anyone over 18 who is interested in wildlife in the Abdon district.

Subscriptions: currently there are no subscriptions, however the committee reserves the right to introduce a subscription should it be required and following discussion with and agreement of the group.

Committee: chair, secretary and treasurer; to be initially elected by email and thereafter at the annual general meeting (AGM) of the group. Other officers may be added if required and will also be subject to election at the AGM.

Duties of the committee:

Chair: lead the group, ensure meetings are properly called, determine voting arrangements and ensure the AGM covers an annual report of activities, financial reporting and voting of committee members.

Secretary: ensure minutes are taken at each meeting and circulated appropriately.

Treasurer: ensure income and expenditure are recorded, present financial report at AGM (to include income, expenditure, progress and any recommendations regarding finance) and advise committee of any financial implications of any activities.

Annual General Meeting: this will be held within 15 months of the previous AGM, at a minimum this will contain a report from the chair, financial report, report of the year's activities and election of the committee. Additional meetings can be called whenever needed with 14 day's notice provided to the members.

Termination of the group: if the group disbands then any remaining finances will be given to a charitable organisation with similar aims to the group.

Current Committee Members:

Role	Name	Date
Chair	Miles Leach	Sept 2023
Secretary	Cathy Beardes	Sept 2023
Treasurer	Cliff Kimber	Sept 2023
Committee member without portfolio	Sue Steer	Sept 2023